

## Stormwater Annual Review Guidelines

**Why:** *“Only rain in the storm drain.”* An annual review helps to protect water resources and improve water quality. It ensures that stormwater (rain) leaves your property unpolluted or clean. And it ensures that non-stormwater such as irrigation runoff or animal wash water does not leave your property. An Annual Review is required by regulation.

**What:** An annual review is your examination of your facility and operations.

**When:** To be most effective, the annual review should be conducted just prior to the rainy season (November 11 through April 30). Scheduling the review on your calendar can be a helpful reminder.

In addition, periodic inspections throughout the rainy season, particularly just prior to and during a rain event, can help protect water quality. Visual observation during the first hour of a rain event can reveal problem areas and possible pollutants leaving your site.

**How:** Take a look at all areas of your property and all activities taking place while keeping pollution prevention in mind.

Make a record of what you reviewed and any problems you may have found. Use the checklist on the other side if you wish or make your own record.

Keep the record of your review at your site. If requested, submit the review record by any of the following methods:

Return in person or mail to:

Ag Water Quality Program  
Department of Agriculture, Weights and Measures  
County of San Diego  
5555 Overland Ave, Ste 3101  
San Diego, CA 92123-1256

Fax to:

Attention: Ag Water Quality Program  
858-694-3845

E-mail to your inspector at: \_\_\_\_\_

**Any Questions:** You may contact your inspector or the Agricultural Water Quality Program at 858-694-8980.

[Reference: The San Diego County Code of Regulatory Ordinances *Watershed Protection, Stormwater Management and Discharge Control Ordinance* Section 67.808 (a)(4)]

# Stormwater Annual Review Record

Please Complete.

BUSINESS NAME:			
STREET ADDRESS:			
CITY AND ZIP:			
REVIEWER NAME:		REVIEWER SIGNATURE:	
REVIEWER TITLE:		DATE OF REVIEW:	

Checking "Yes" will indicate that no problem or deficiency was found. "No" indicates that corrective action is needed.

BMP/Activity/Area	Implemented and Maintained?	Describe Correction Needed	Date Completed
Good housekeeping practices (trash picked up, dry clean up)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Erosion controlled (disturbed areas, slopes, roads)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Least toxic materials used (pesticides, fertilizers, IPM)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Water (reduce, reuse, recycle, effective irrigation practices)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Stormwater training completed annually	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Non-stormwater kept from leaving site (wash, rinse water)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Storm conveyances (channels, drains) cleaned regularly	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Spill kits available	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Materials stored properly (off ground, undercover)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Vehicles and equipment maintained (repairs done)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Fluids drained from retired vehicles and equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Fueling, cleaning, maintenance areas free of spills, leaks	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Manure and green waste managed (compost, mulch)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Additional Notes:			

(This list may not be comprehensive and is meant to serve as a guide; your site and operations may have additional features that may need review. Include those in "Other" above.)